



Guide for logging into Webex



Guide for logging into Webex - Desktop

1) Check your email on joining the training invite

Agency Training invites you to attend a Webex event.

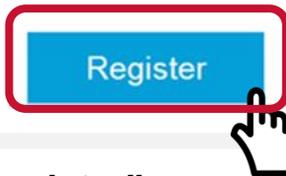
This event requires registration. After you register, you'll receive a confirmation email message with instructions on how to join the event.

Auto Webex Training - trial

Wednesday, April 22, 2020 11:00 am, Singapore Time (Singapore, GMT+08:00)

Tuesday, April 21, 2020 11:00 pm, Eastern Daylight Time (New York, GMT-04:00)

Host: Agency Training (irving.wong@aig.com)



2) Click "Register".

Event Information: Webex Trial

Registration is required to join this event. If you have not registered, please do so now.

Event status:	● Started (Register)
Date and time:	Monday, April 27, 2020 4:00 am Eastern Daylight Time (New York, GMT-04:00) Change time zone
	Monday, April 27, 2020 4:00 pm Singapore Time (Singapore, GMT+08:00)
Duration:	30 minutes
Description:	

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

To join this event, provide the following information.

First name:	<input type="text"/>
Last name:	<input type="text"/>
Email address:	<input type="text"/>
Event password:	<input type="password"/>

Remember me on this computer
(Clear my information)

[Join Now](#)

[Join by browser](#) **NEW!**

If you are the host, [start your event](#).



3) Complete the mandatory information.

Register for Webex Trial

Please complete this form to register for the event. An asterisk (*) indicates required information.

Please answer the following questions.

* First name:

* Email address:

* Confirm email address:

* Producer Code:

* Sub Code (type 000 if you do not have):

* Last name:

* Phone number:

IMPT: Do note that we will not be able to credit you with CPD hours if we are unable to match your

1. **Registered Full name**
2. **AIG registered email address and**
3. **AIG Producer code.**

4) Once the registration is confirmed, an email with the event password and instructions for joining the event will be sent

Registration Confirmed

Thank you for registering.

You are now registered for the event: **Webex Trial**

You will receive a confirmation email message that contains the event password and instructions for joining the event.

The event has started. You can join it now.

Join Now

 Join by browser **NEW!**

5) Access the event using the link provided in the confirmation email and click on “Join by browser”

Event Information: Webex Trial

Registration is required to join this event. If you have not registered, please do so now.

Event status:	● Started (Register)
Date and time:	Monday, April 27, 2020 4:00 am Eastern Daylight Time (New York, GMT-04:00) Change time zone
Duration:	Monday, April 27, 2020 4:00 pm Singapore Time (Singapore, GMT+08:00)
Description:	30 minutes

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

To join this event, provide the following information.

First name:	<input type="text" value="Jimmy"/>
Last name:	<input type="text" value="Tan"/>
Email address:	<input type="text" value="jimmytan@gmail.com"/>
Event password:	<input type="password" value="....."/>

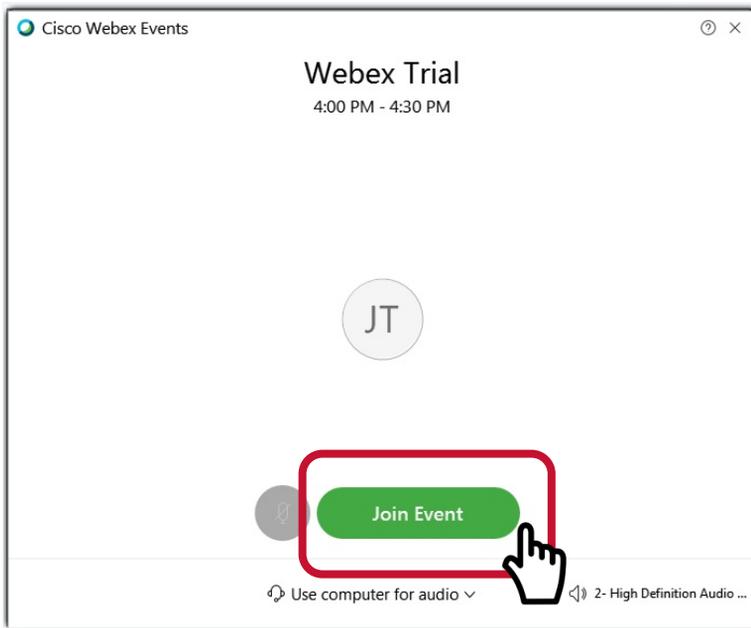
Remember me on this computer
([Clear my information](#))

Join Now

 Join by browser **NEW!**

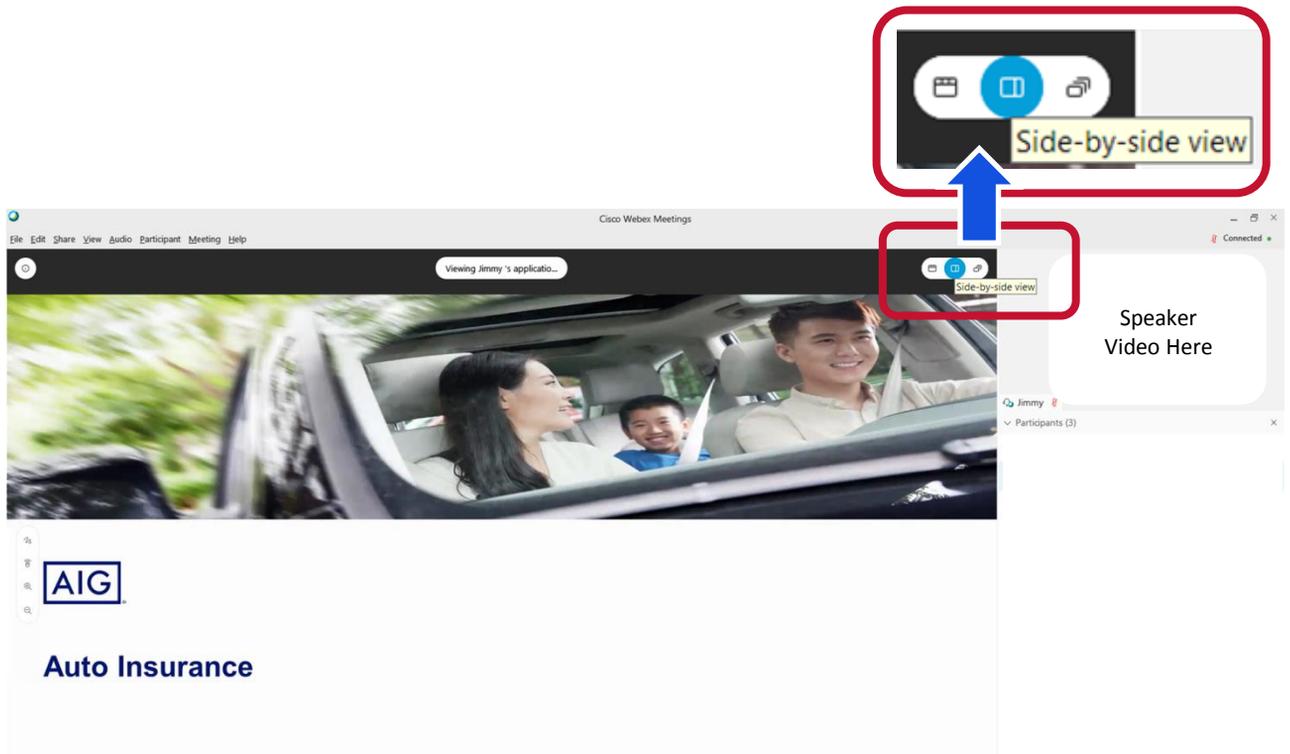


6) Click “Join Event”.



7) Look out for the icons at the top right and choose “Side-by-side view”.

8) This allows you to view the presentation and speaker on the top window.



Lookout for QR at the end of the session for the training link

IMPT Note:

You are required to be logged on and pay attention to the full duration of the training session.

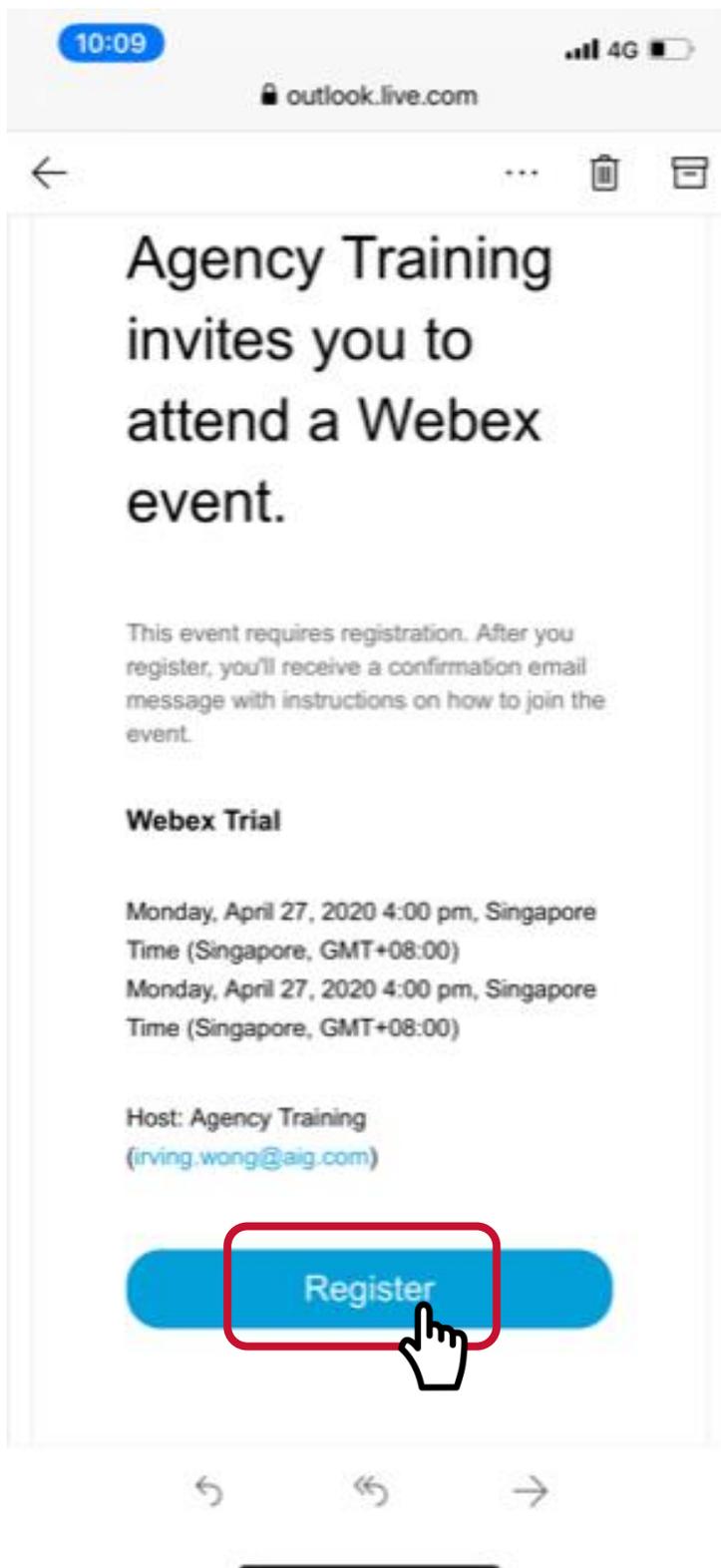
Test questions will be randomly asked throughout the session which is essential for your knowledge test. You are required to complete and pass at 80% rate, in order for CPD hours to be credited to you.



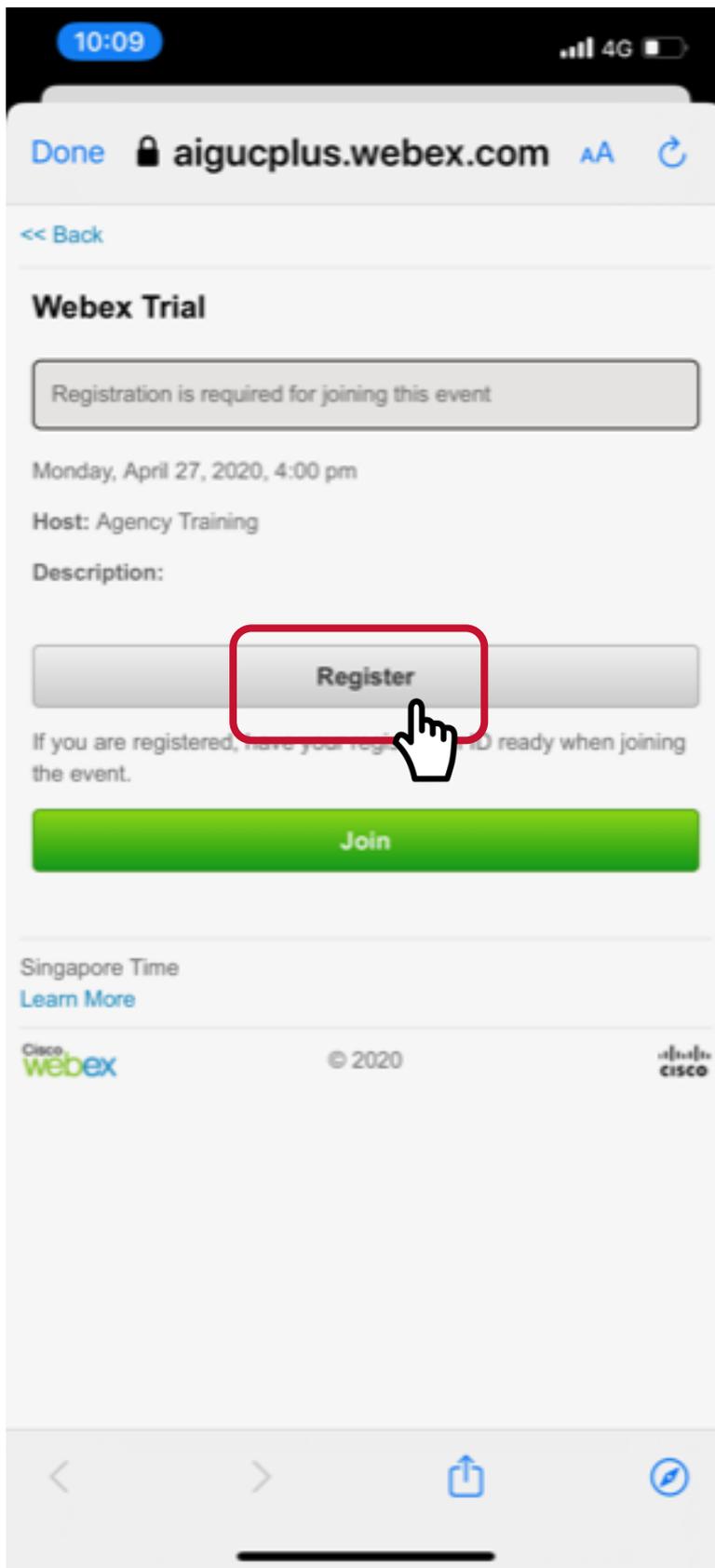


Guide for logging into Webex – Mobile (iOS - iPhone)

- 1) Check your email for training invite.
- 2) Click on Register

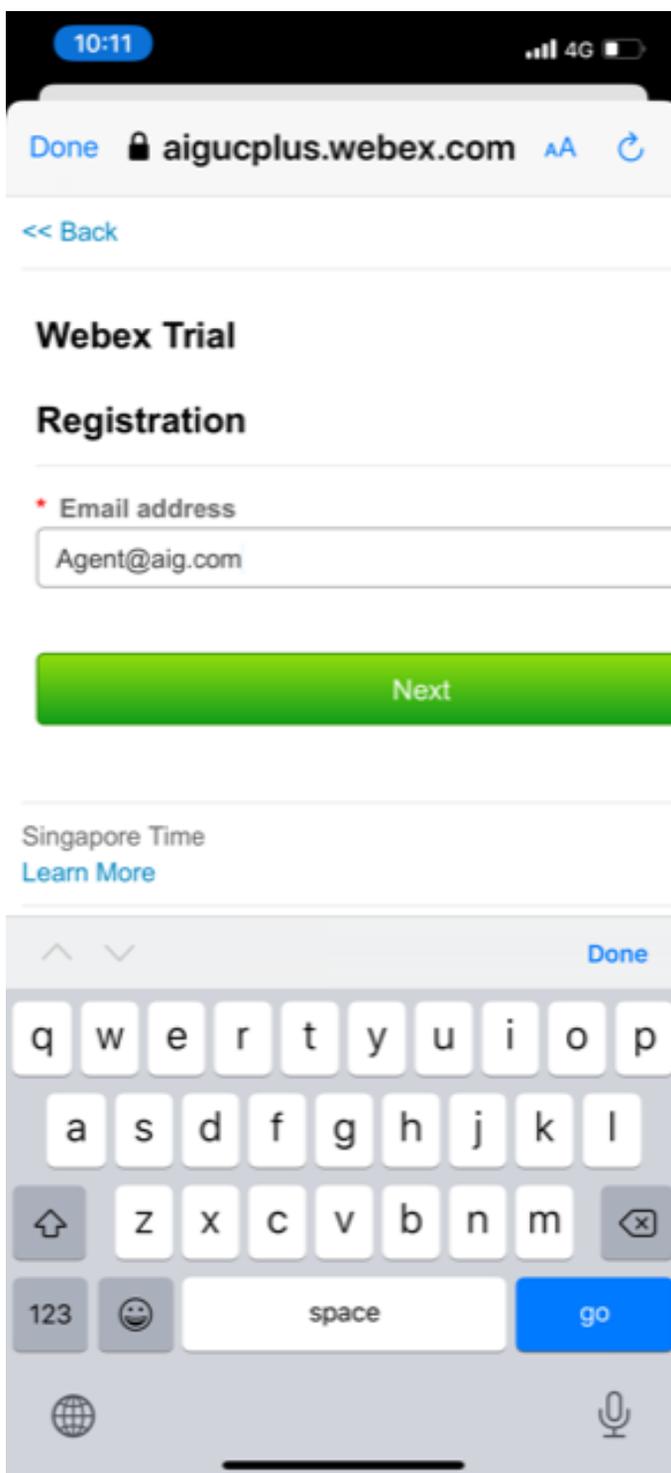


3) Click on Register



4) As this is a tracked training, you will be required to key in the email address that you have registered with AIG.

Do note that we will not be able to credit you with CPD hours if we are unable to match your email address.



10:11 4G

Done aigucplus.webex.com

<< Back

Webex Trial

Registration

* Email address

Agent@aig.com

Next

Singapore Time
[Learn More](#)

Done

q w e r t y u i o p

a s d f g h j k l

z x c v b n m

123 space go

🌐 🎤

5) Fill in the spaces with your details, especially your Name, Producer and Sub Codes. Click Submit after that

10:11 4G

Done aigucplus.webex.com AA ↻

<< Back

Webex Trial

Registration

* First name:

* Last name:

* Email address:

* Phone number:

* Producer Code:

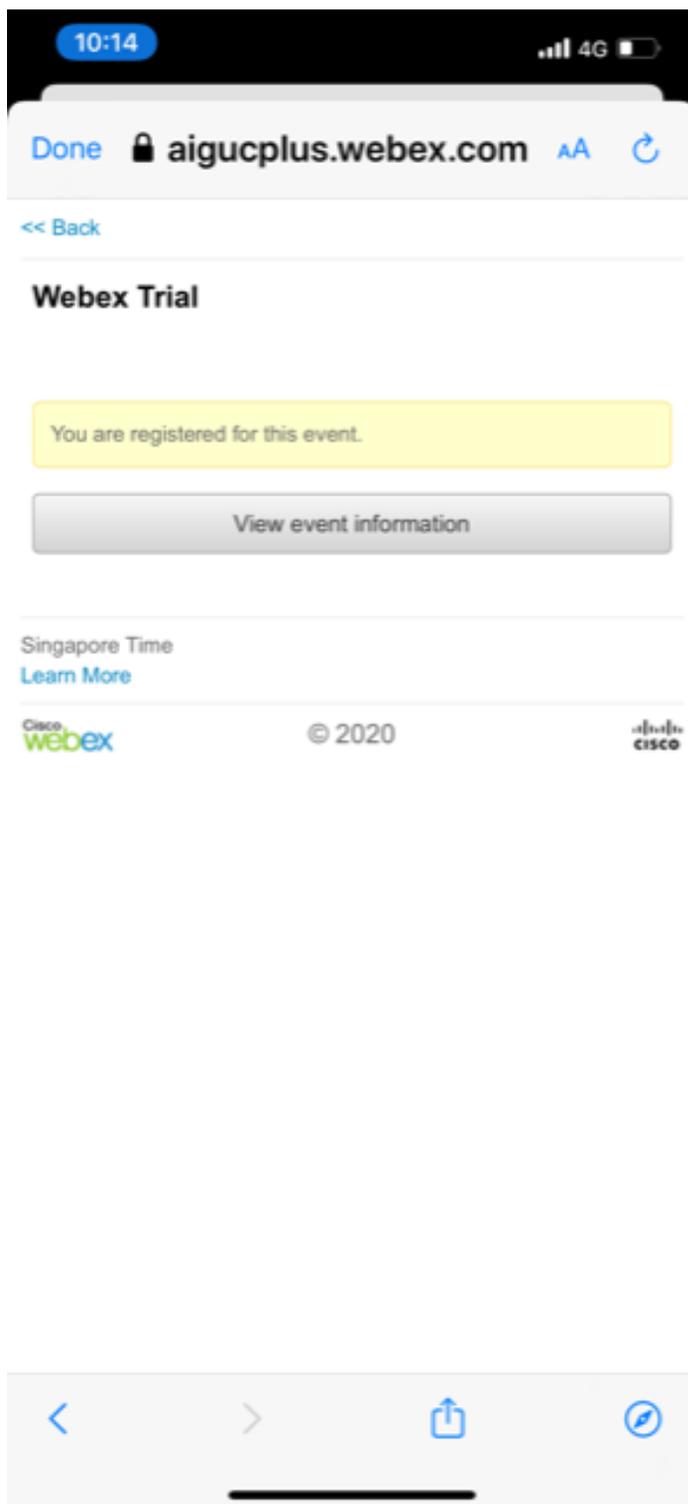
* Sub Code (type 000 if you do not have):

Submit

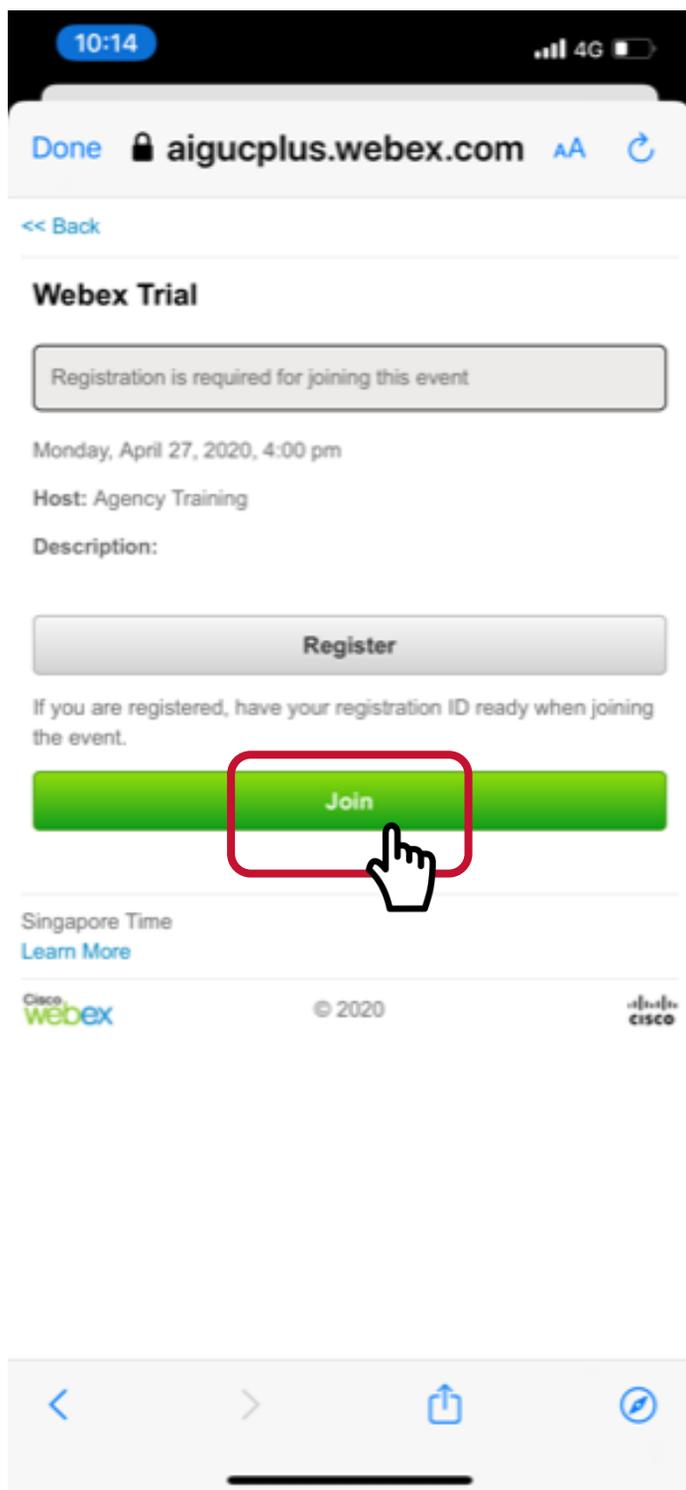
Singapore Time
[Learn More](#)

Cisco **webex** © 2020 Cisco

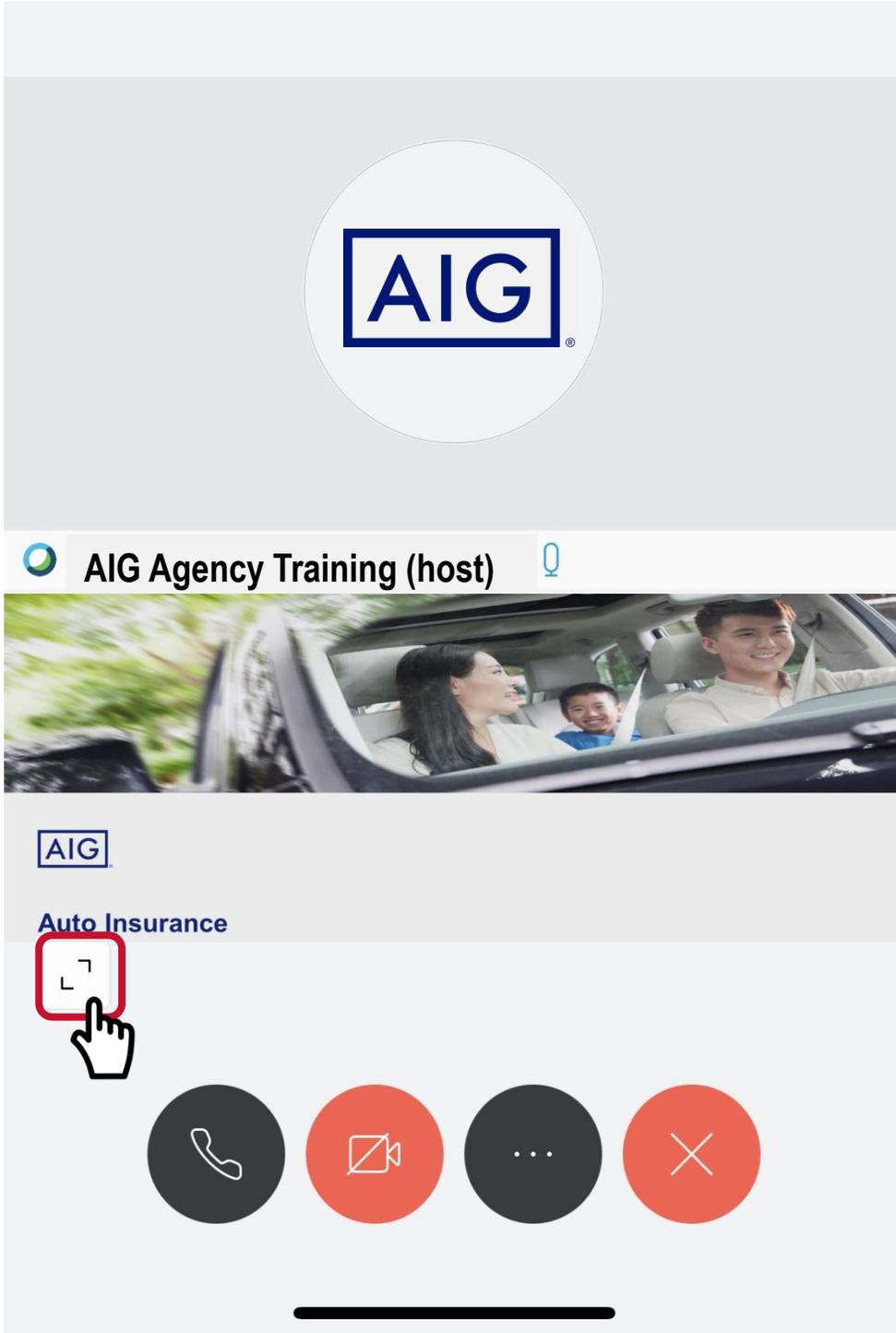
6) If everything is in order, you will see the note saying you have registered for the event.



7) On the training date, click on the invite link, then click “Join” to join the meeting.



8) Click on the viewfinder  button to switch to full screen mode



9) Rotate your phone to landscape (horizontal) position for better viewing



AIG

Auto Insurance

Speaking: AIG Agency Trainer

Lookout for QR at the end of the session for the training link

IMPT Note:

You are required to be logged on and pay attention to the full duration of the training session.

Test questions will be randomly asked throughout the session which is essential for your knowledge test. You are required to complete and pass at 80% rate, in order for CPD hours to be credited to you.

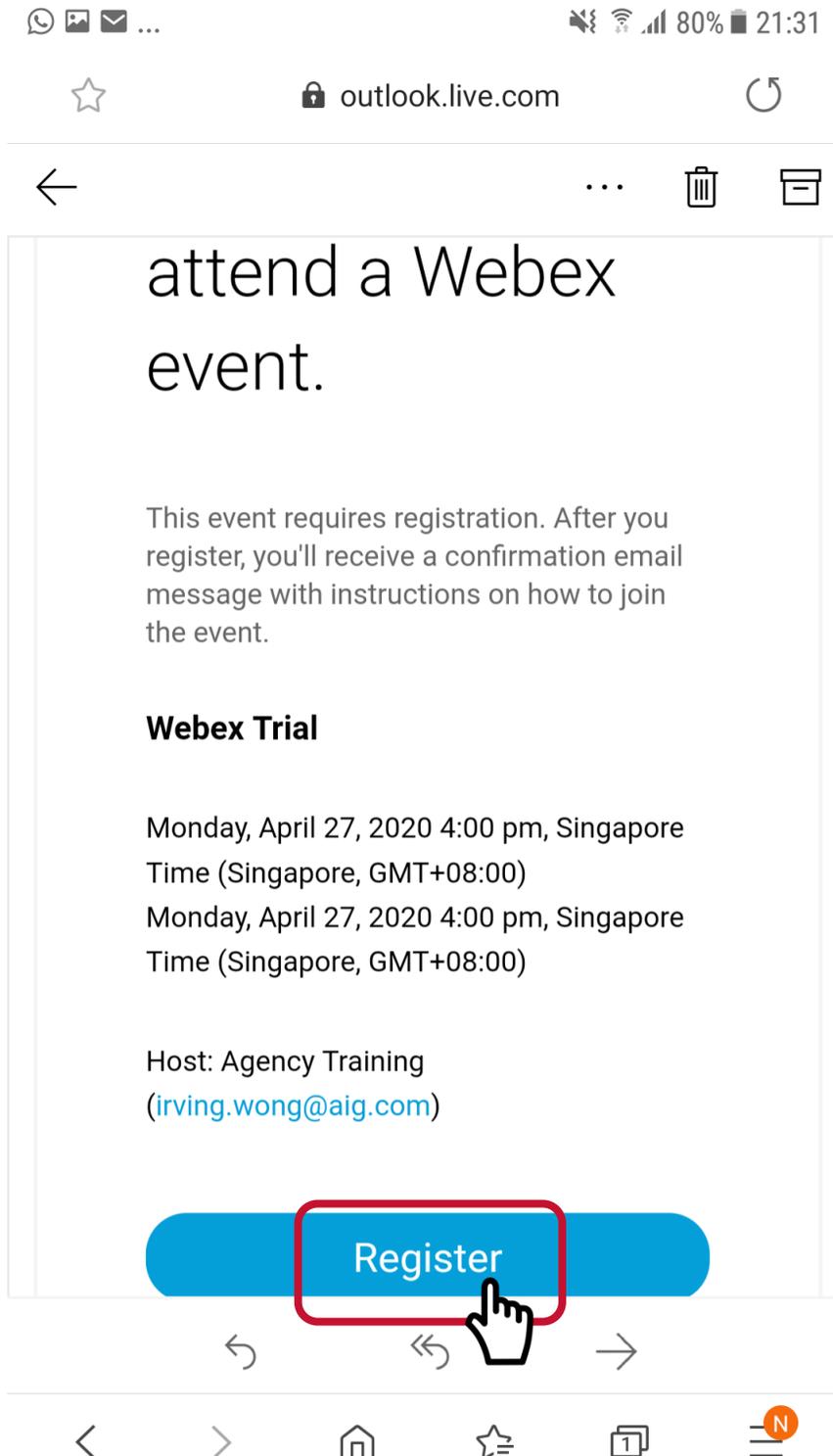




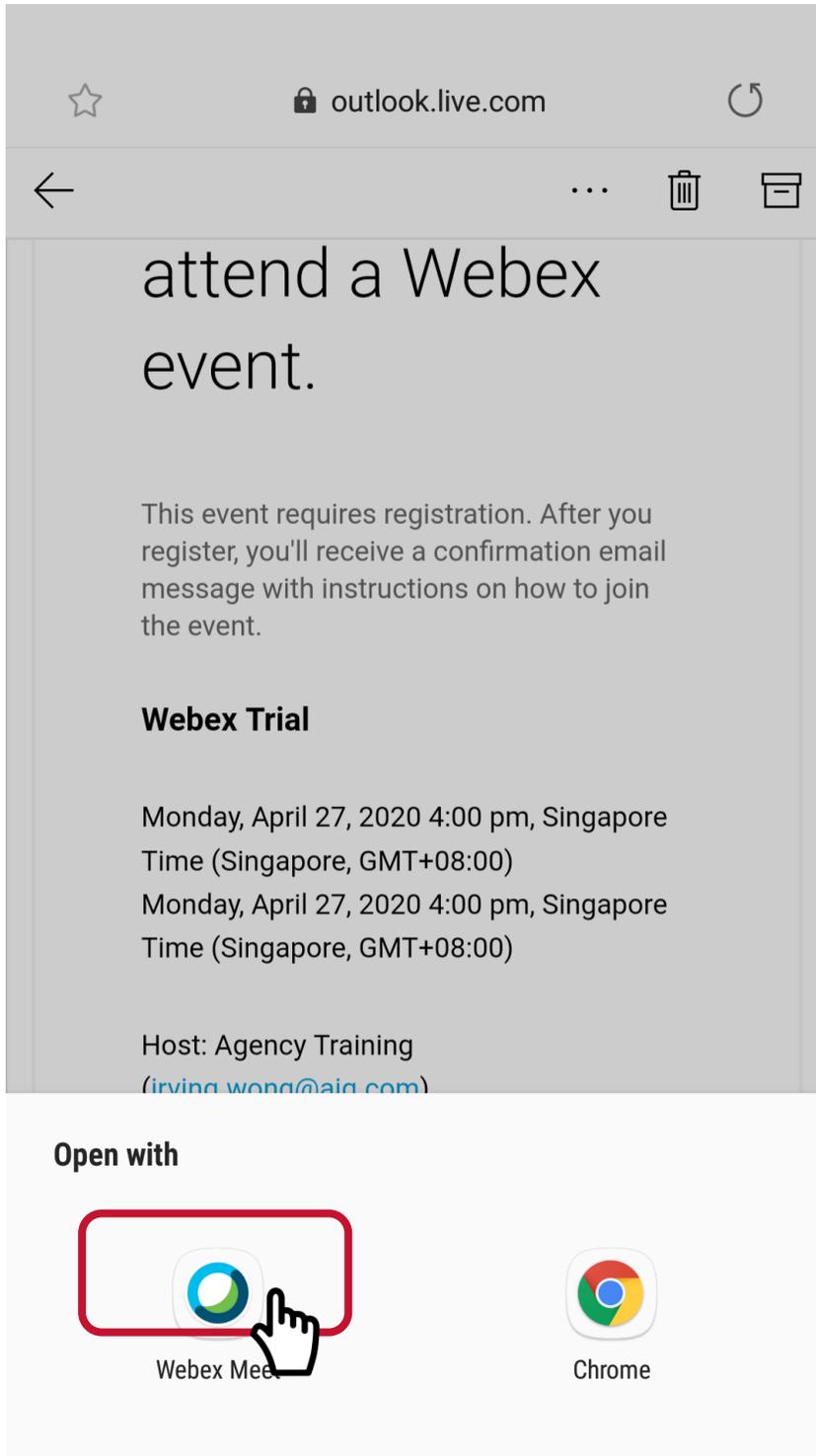
Guide for logging into Webex – Mobile (Android)

1) Check your email on joining the training invite.

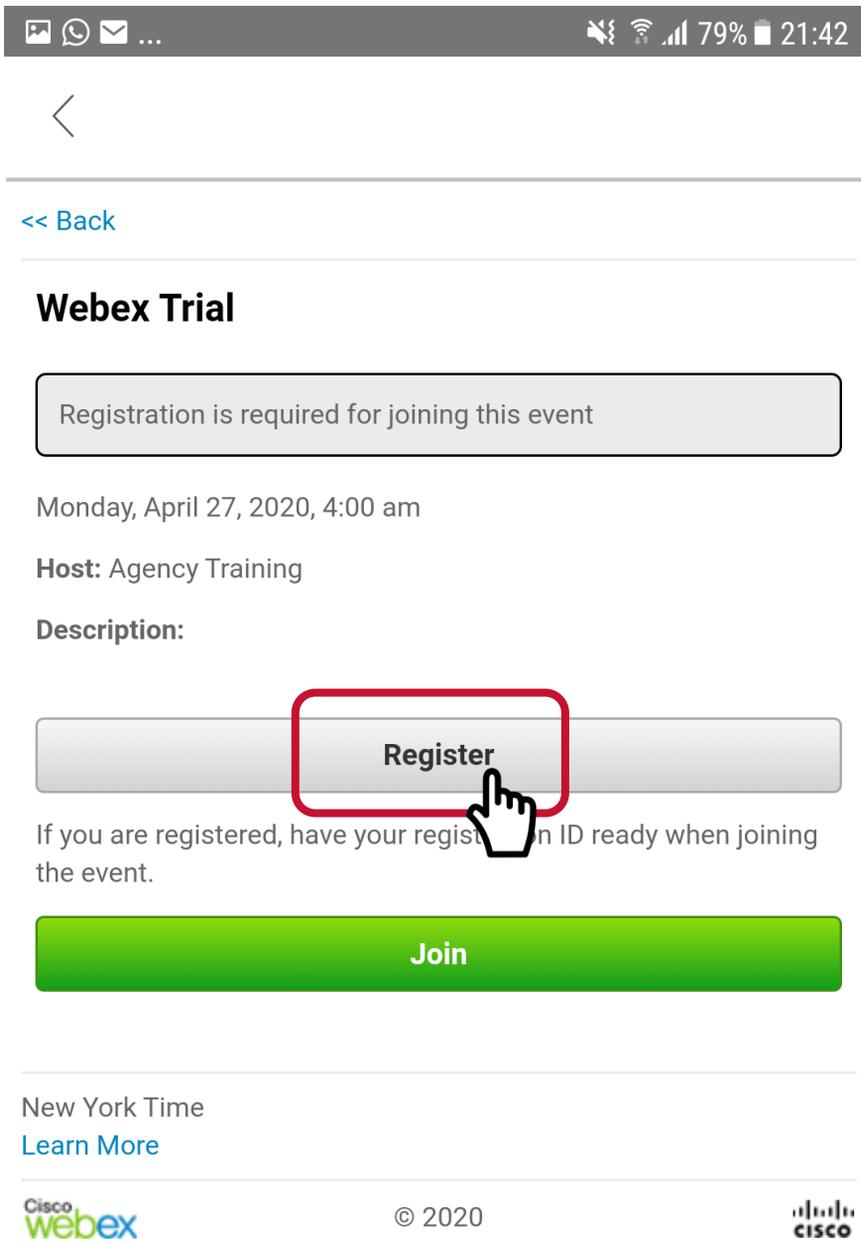
2) Click on Register



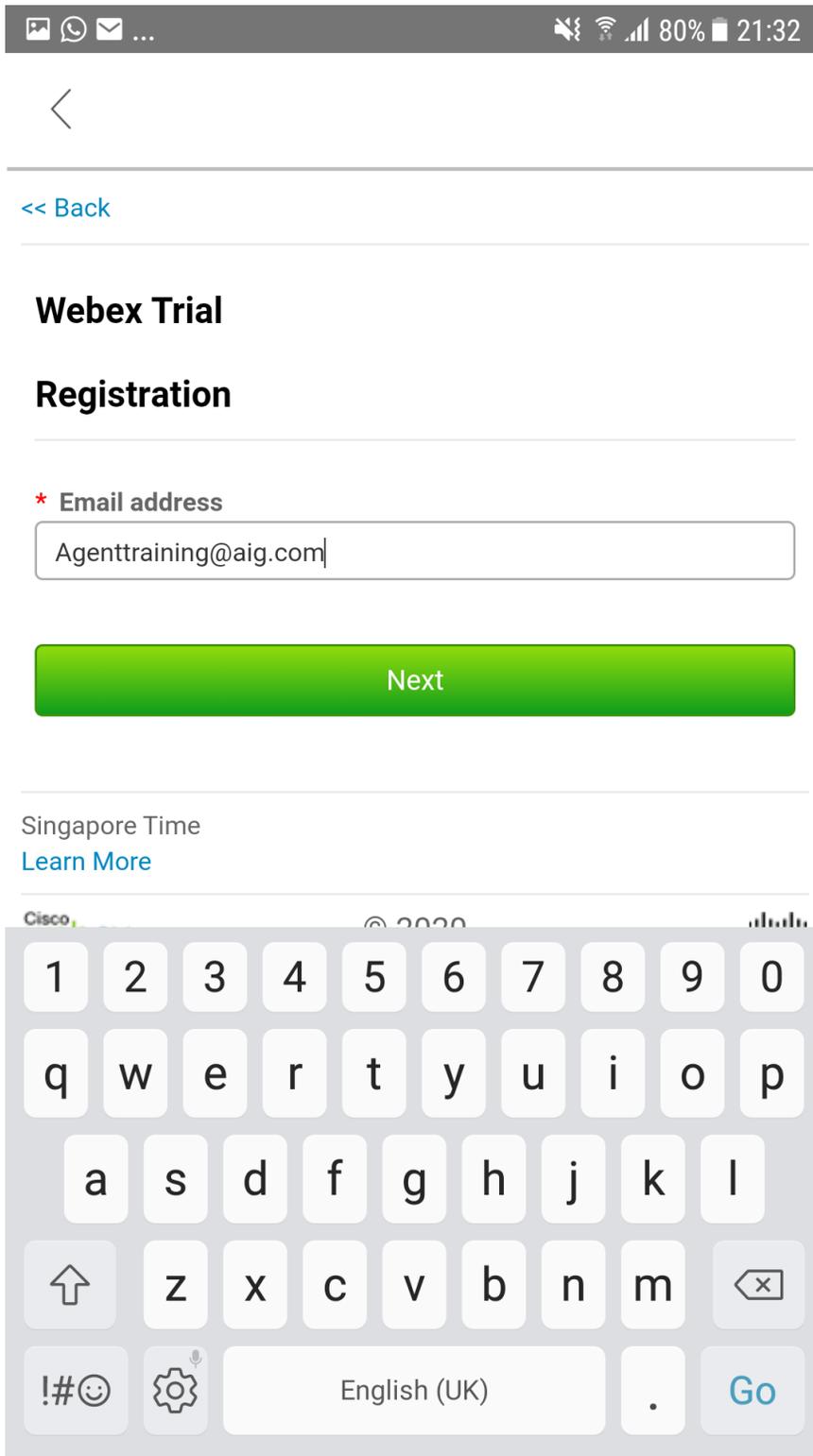
3) Click Webex Meet



4) Please click Register



5) Please key in your registered Email Address with us. Please note, we will not be able to accord CPD hours to you if the email entered here is incorrect. Click Next



6) Fill in the spaces with your details, especially your Name, Producer and Sub Codes. Click Submit after that

Mobile status bar: 80% battery, 21:32

<

<< Back

Webex Trial

Registration

* First name:

* Last name:

* Email address:

* Phone number:

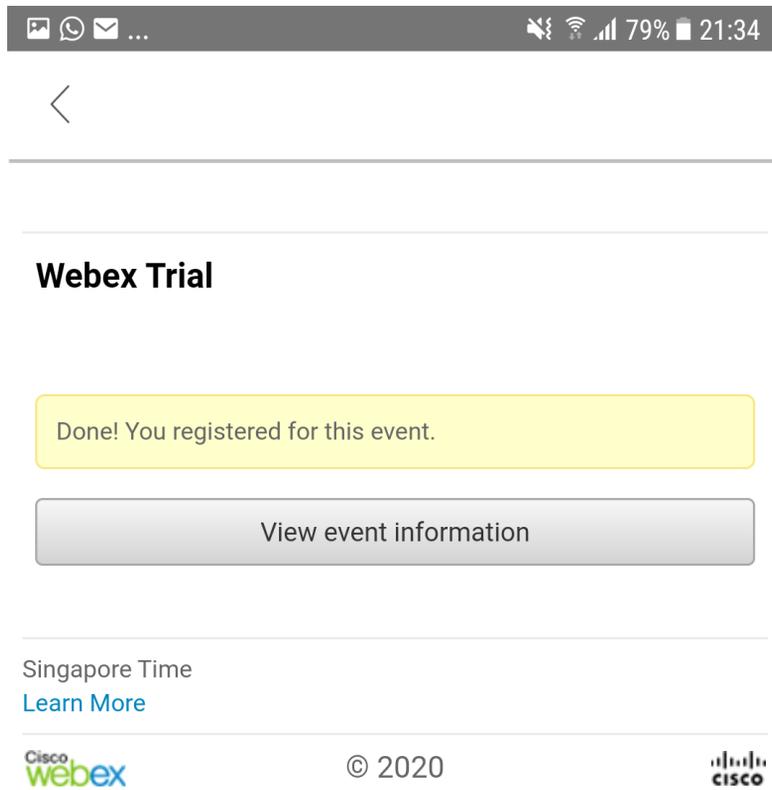
United States of America ▼

* Producer Code:

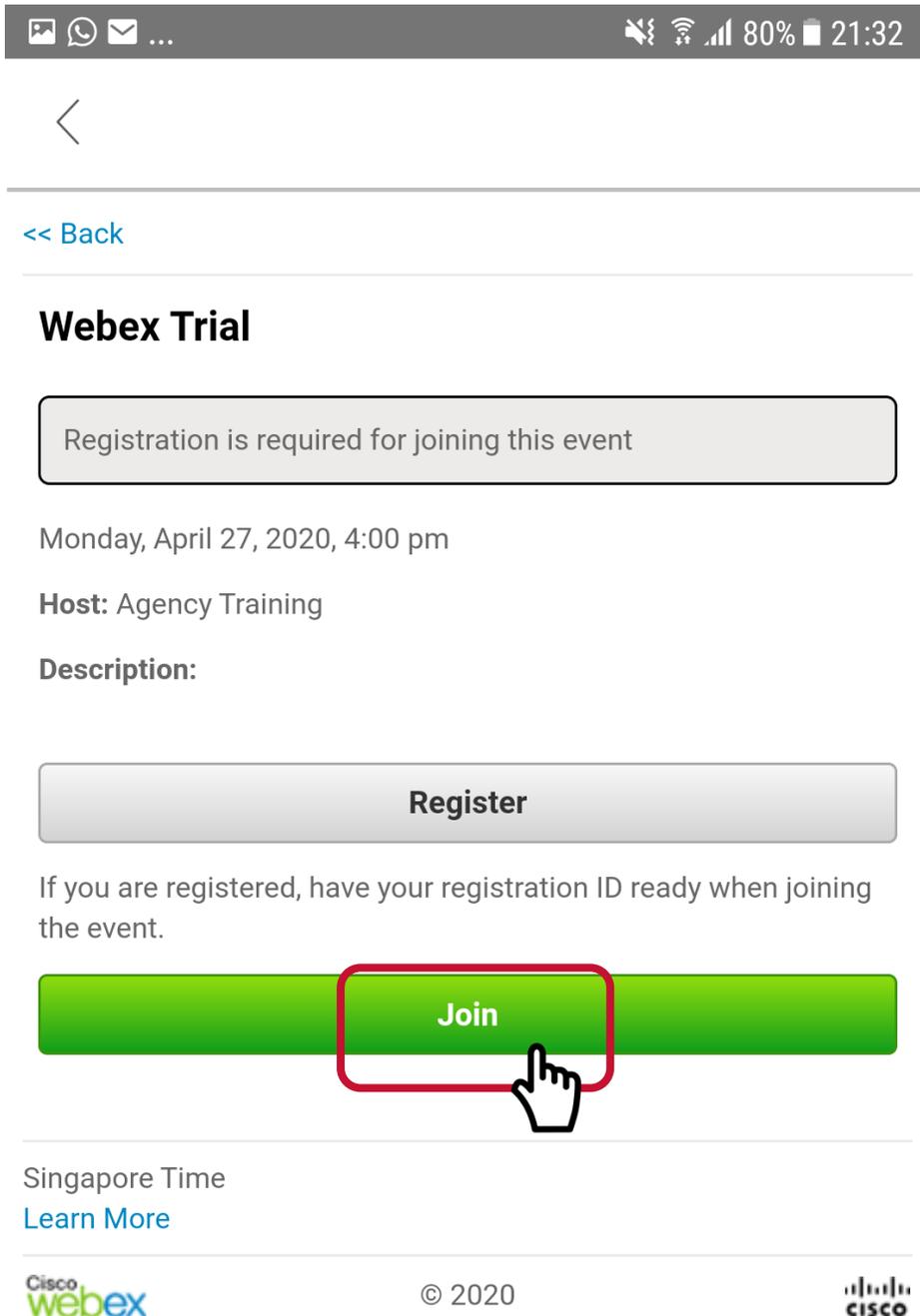
* Sub Code (type 000 if you do not have):

Submit

7) If you have followed all the steps, you would have registered for the event



- 7) On the training date, click on the invite link, then click “Join” to join the meeting.



8) Click on the Join button

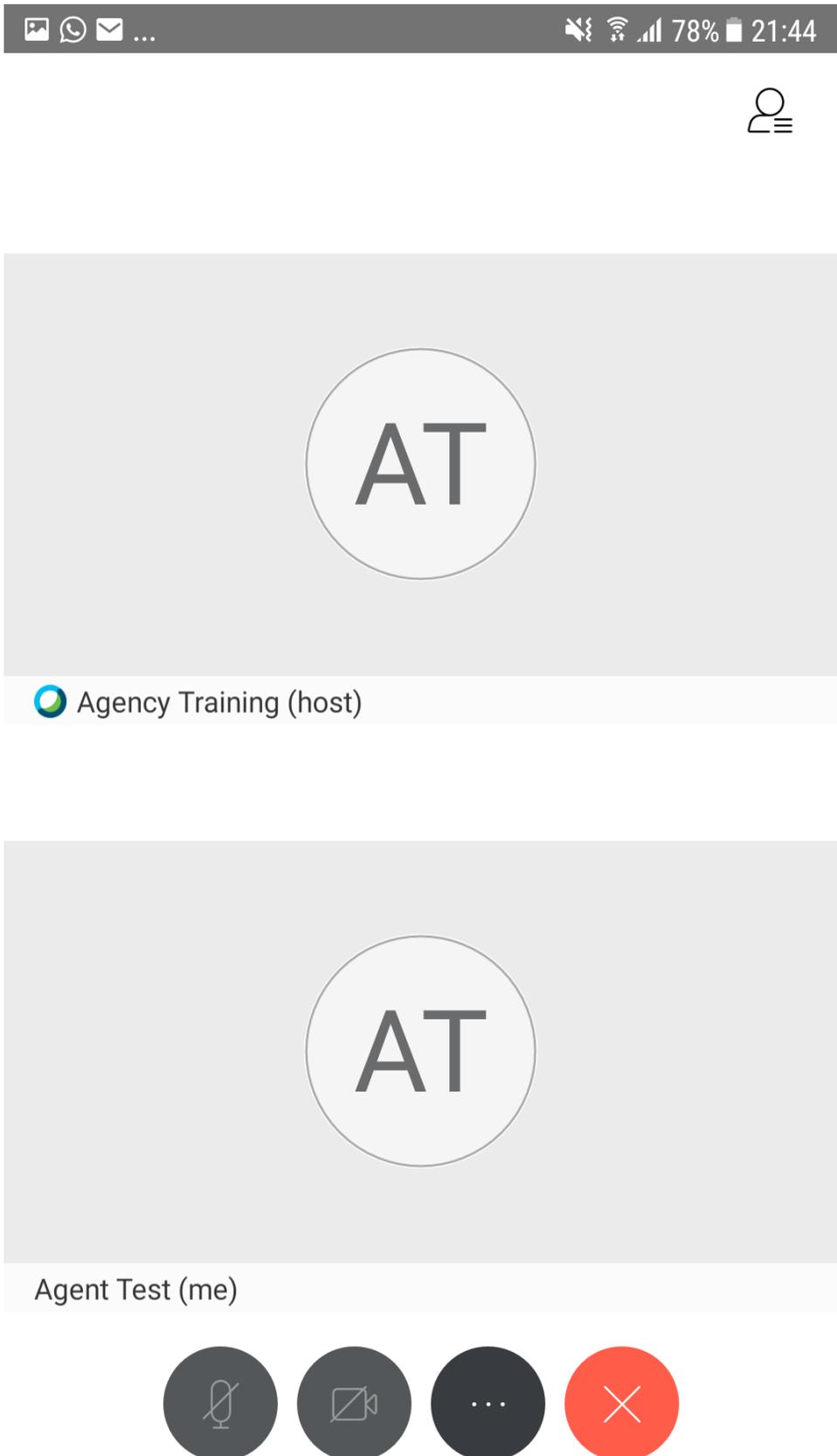


Ready to join?



Use Internet for audio ▾

9) Now you are set to attend the training



10) Rotate your phone to landscape (horizontal) position for better viewing



Auto Insurance

Speaking: AIG Agency Trainer

Lookout for QR at the end of the session for the training link

IMPT Note:

You are required to be logged on and pay attention to the full duration of the training session.

Test questions will be randomly asked throughout the session which is essential for your knowledge test. You are required to complete and pass at 80% rate, in order for CPD hours to be credited to you.

