

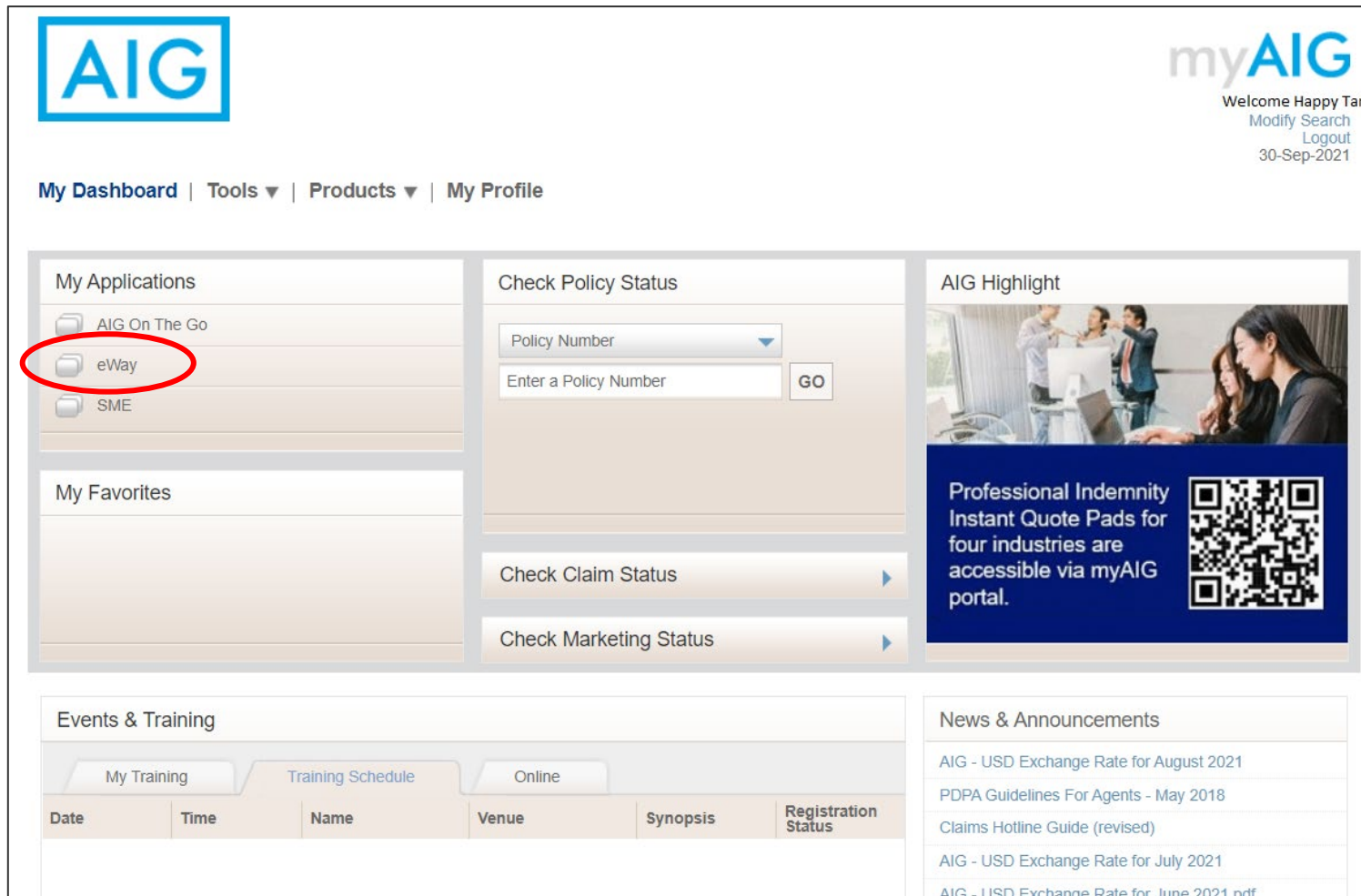
How to generate eWay Renewal Listing ?

What is eWay Renewal Listing?

Renewal Listing:

Lists all upcoming renewable eWay policies for the following 60 days

How to generate eWay Renewal Listing

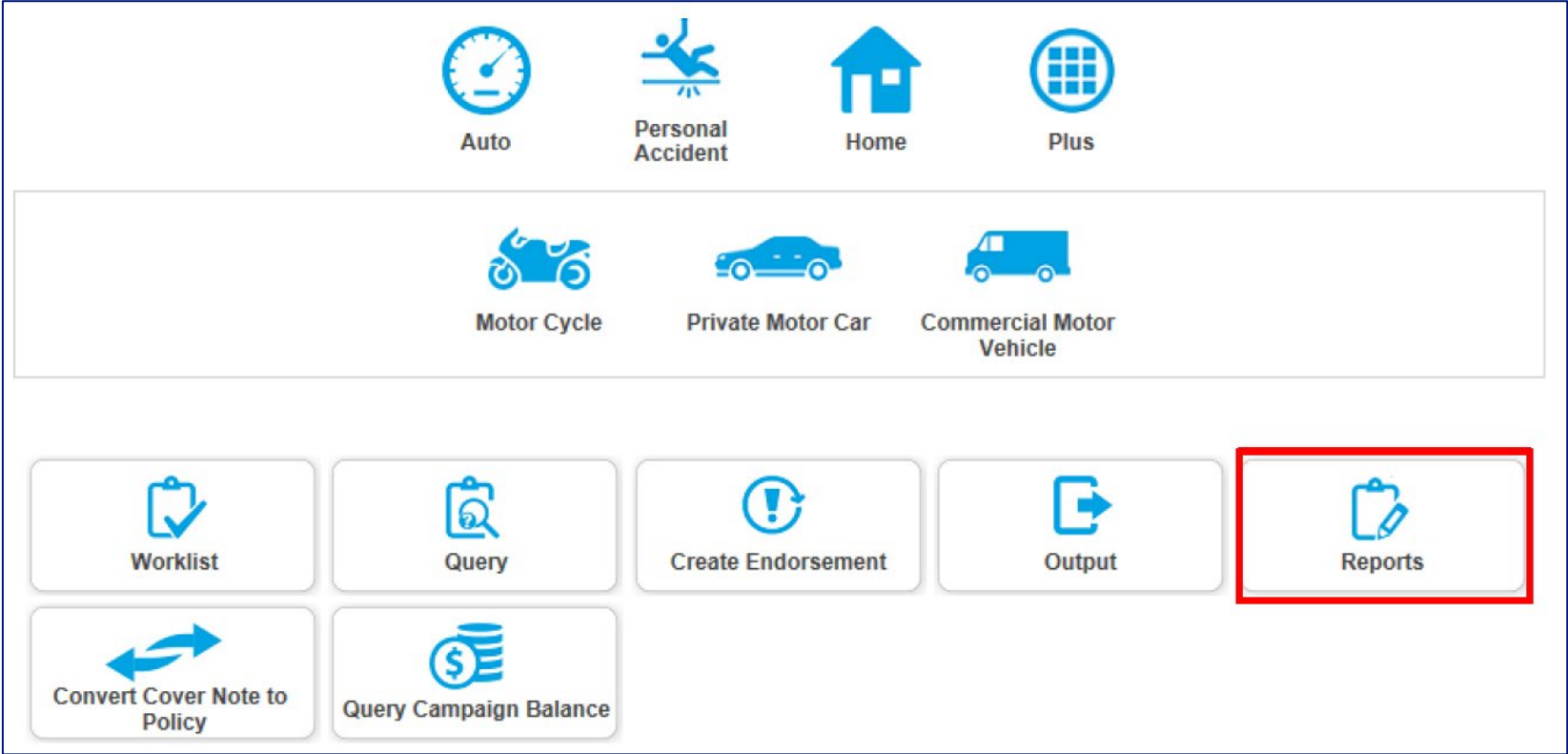


The screenshot shows the myAIG portal interface. At the top left is the AIG logo. At the top right, it says "myAIG" and "Welcome Happy Tan" with links for "Modify Search", "Logout", and the date "30-Sep-2021". Below the header is a navigation bar with "My Dashboard", "Tools", "Products", and "My Profile". The main content area is divided into several sections. On the left, under "My Applications", there are three options: "AIG On The Go", "eWay" (which is circled in red), and "SME". Below this is a "My Favorites" section. In the center, there is a "Check Policy Status" section with a "Policy Number" dropdown, an "Enter a Policy Number" input field, and a "GO" button. Below that are "Check Claim Status" and "Check Marketing Status" buttons. On the right, there is an "AIG Highlight" section featuring a photo of people working and a QR code. Below the QR code, it says "Professional Indemnity Instant Quote Pads for four industries are accessible via myAIG portal." At the bottom, there is an "Events & Training" section with tabs for "My Training", "Training Schedule", and "Online". Below the tabs is a table with columns: Date, Time, Name, Venue, Synopsis, and Registration Status. To the right of the Events & Training section is a "News & Announcements" section with a list of links: "AIG - USD Exchange Rate for August 2021", "PDPA Guidelines For Agents - May 2018", "Claims Hotline Guide (revised)", "AIG - USD Exchange Rate for July 2021", and "AIG - USD Exchange Rate for June 2021.pdf".

1. Login to **myAIG Portal**.
2. Click on **eWay**.

How to generate eWay Renewal Listing

3. Click on **Reports**.



How to generate eWay Renewal Listing

4. Select **Renewal Notice Summary** from the dropdown list and click **Search**.

Reports | [Batch Reports](#)

[Landing Page](#) > Reports

Reports Query

Report Name

Please Select

Cancellation and Endorsements Notice Summary

Cover Note Pending Policy Issuance Report

~~Credit Limit Monitoring Report~~

Renewal Notice Summary

Search

How to generate eWay Renewal Listing

5. Generate the Renewal Listing you required using the **fields**.

5.1 Select **Policy Expiry Date**

5.2 Specific the **From Date** and **To Date** range

5.1

Date Parameter

Policy Expiry Date

To Date

30/09/2017

Execution Style:

synchronous

5.4

5.2

From Date

01/09/2017

Producer

0500100000-DIRECT AGEN

5.3

Export File Format:

Please Select

PDF

WORD

EXCEL

HTML

TXT

DBF

RPT

5.5

Submit

How to generate eWay Renewal Listing

5. Generate the Renewal Listing you required using the **fields**.

5.3 Select your **Producer** code. Select “ALL” to generate the listing for all producer subcode assigned to a specific login ID.

5.1

Date Parameter

Policy Expiry Date

To Date

30/09/2017

5.2

From Date

01/09/2017

Producer

0500100000-DIRECT AGEN

Execution Style:

synchronous

Export File Format:

Please Select

PDF

WORD

EXCEL

HTML

TXT

DBF

RPT

Submit

5.3

5.4

5.5

5.4 Select **synchronous**

5.5 Select the **File Format** to open

How to generate eWay Renewal Listing

6. Click **Submit**.

Reports

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Reports

Date Parameter

Policy Expiry Date

From Date

01/09/2017

To Date

30/09/2017

Producer

0500100000-DIRECT AGEN

Execution Style:

synchronous

Export File Format:

EXCEL

Submit

How to generate eWay Renewal Listing

7. Renewal Listing has been generated.

Renewal Notice Summary								
Period: From 12/08/2018 to 18/08/2018*								
Policy No	Insured Name	HomeTel No Office Tel No Mobile Tel No	Reg No Current NCD% Renewal NCD%	Expiry Date Current Plan Renewal Plan	Premium GST	Total Premium	Prev Premium (Before)	Excess
PRODUCER CODE/NAME :		0500100000		DIRECT AGENCY				
1700401648	Tan Mary		SBB1234M	13/08/2018 AutoPlus	1,570.31 109.92	1,680.23	1,639.82	Section 1: 600 Section 2: 0
1700402009	Kurt Cobain	92222222	10 SGH1000R	15/08/2018 AutoPlus	1,506.16 105.43	1,611.59	1,840.07	Windscreen: 100 Section 1: 600 Section 2: 0
1700402048	Kurt Cobain		10 SGH1000R	15/08/2018 AutoPlan	1,532.99 107.30	1,640.29	1,876.68	Windscreen: 100 Section 1: 600 Section 2: 0
			10	AutoPlan				Windscreen: 100

NOTE: Renewal listing will only show eWay policies expiring within the next 60 days.